

Application must be **COMPLETLEY** filled out and required documentation attached (see checklist below) to be considered for entry!!



**2012
NON-PROFIT
INFO BOOTH &
NON-FOOD
SALES**

Annual Capay Valley Almond Festival

Application/Contract for Booth Space



Non-Profit Info & Non-Food Booth

Contact Name: _____
First Last

Business Name: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone:(_____) _____ Cell:(_____) _____ Fax:(_____) _____

Email: _____ Website: _____

Please describe use of your booth (include a list of prices & items you will be selling): _____

**NOTE:NO FIREARMS, WEAPONS, POPPERS, SILLY STRING, KNIVES, SWORDS OR ANYTHING RESEMBLING THE ABOVE MENTIONED FOR SALE OR DISPLAY.
~~~~~Non-Profit, non-food booths must provide a FREE children's activity~~~~~**

**ONE WEEK PRIOR TO THE EVENT, YOU WILL BE EMAILED A CONFIRMATION PACKET INCLUDING; PARKING INFO,  
BOOTH LOCATION, LOAD-IN TIME & HELPFUL HINTS. BE CERTAIN YOUR EMAIL IS CORRECT!**

### Booth Space Request

Booth spaces are 10'x10'. All tents and display equipment are the responsibility of Vendor.  
(Mark your choice in the squares below and enter the dollar amount on the right )

Single Booth 10'x10' \$20

I am enclosing the Total Amount Due for the Booth Fee listed above..... \$ \_\_\_\_\_

Electricity is **NOT AVAILABLE**; only whisper quiet generators are permitted

(please indicate whether you will be using a generator)

**Total Enclosed** \$ \_\_\_\_\_

*Booth(s) locations will be assigned in accordance of the best interest of the festival, which the chamber at its sole discretion shall have the right to decide.*

**BOOTH FEES AND DEPOSITS ARE UNREFUNDABLE**

**REFUND POLICY: NO REFUNDS WILL BE ISSUED, ALMOND FESTIVAL WILL NOT BE RESCHEDULED A "RAIN OR SHINE EVENT" NO EXCEPTIONS**

**Insurance:** All booths are required to submit a certificate of insurance stating that your organization carries insurance and that **Esparto Regional Chamber of Commerce is listed as Additional Insured with limits of \$1,000,000 for Almond Festival , an event at Esparto Community Park on March 11th, 2012.** (Must have this text stated on it)

#### Application Checklist:

- Application Form (signed)
- Booth Fee(s)
- 1,000,000 Liability Insurance Policy
- Product List with Prices
- Proof of Non-Profit Tax Exempt Status
- Self-addressed, stamped envelope

**PLEASE MAKE CHECKS PAYABLE TO: Esparto Regional Chamber of Commerce**

*\*Please DO NOT postdate check. Check will be deposited upon receipt.*

I hereby apply for booth space in the 97th Annual Almond Festival on **Sunday, March 11h 2012**. I have read the rules (page2) governing the Almond Festival and agree to abide by these and all Festival rules. I understand that there are no refunds, rain checks or extended show dates due to inclement weather. I understand that there are no refunds for cancellations.

**Applicant Signature:** \_\_\_\_\_

**APPLICATION DEADLINE: POSTMARKED FEBRUARY 15, 2012**

Mail Application Materials To: Esparto Regional Chamber of Commerce P.O. Box 194 Esparto, CA 95627  
Email: [espartonews@ymail.com](mailto:espartonews@ymail.com) Website: [www.espartoregionalchamber.com](http://www.espartoregionalchamber.com) Phone: 530.787.3242 Fax: 530.787.3373

## Official Rules for Non-Profit Non-food and Service Vendors—97th Annual Capay Valley Almond Festival

1. The 97th Annual Almond Festival, will be presented by Esparto Regional Chamber of Commerce, the "Chamber", in the Esparto Community Park, 17001 Yolo Ave, Esparto, CA 95627 on **Sunday, March, 11th 2012 from 8:00am to 5:00pm.**
2. **Vendor agrees** that, if accepted by the chamber for the 97th Annual Capay Valley Almond Festival, the Chamber is under no obligation to rent booth space to the Vendor in the future Festivals. Booth locations will be rented and assigned in accordance to date payment is received and availability and the best interest of the festival, which the Chamber at its sole discretion shall have the rights to decide. To occupy booth space as assigned, and to be open and staffed during all regular festival hours 8am-5pm on Sunday, March 11th 2012 and to be completely set-up by 8am and vehicles removed from the area by 7:15am. Absolutely NO VEHICLES will be permitted around or near the park area after 7:15 am the morning of the event. to allow the Chamber to use their photos and application materials for promotional purposes. to obtain written permission from the Chamber prior to using the Esparto Regional Chamber logo, Almond Festival logo, or any photos/art from the Esparto Regional Chamber of Commerce website in connection with the business.
3. **It is the sole obligation of the Chamber to furnish an outdoor booth space.** There are no refunds, rain checks or extended show dates due to inclement weather. The Chamber is not obligated to provide other services of any nature.
4. **Vendor shall be liable** for delivery, handling erection or removal of his/her own displays and equipment. All displays, equipment, merchandise and supplies must be contained within the assigned booth space. Electricity is not available. Only whisper quiet generators are allowed and must be indicated on your application. The grounds must be cleaned and returned to it's original state in and around your booth by **6:30p.m.**
5. **Insurance**, must be supplied by the vendor stating **Esparto Regional Chamber of Commerce is listed as Additional Insured with limits of \$1,000,000 for Annual Capay Valley Almond Festival, an event at Esparto Community Park on March 11th, 2012**(Must have this text stated on it) and be obtained at the Vendor's own expense. The Chamber assumes no risk and, by acceptance of this agreement, the Vendor expressly releases the Chamber and all of its representatives of and from any and all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of said booth space by Vendor, and agrees to hold and save the Chamber and its representatives harmless of any loss or damage by reason thereof. Shahinian Insurance Services, Inc is offering a **one day \$1,000,000** policy with certificate for \$60 to 2012 Almond Festival Vendors. Please contact SIS at (707) 554-3963 or (800) 457-2231 [www.shahinianinsurance.com](http://www.shahinianinsurance.com) **Failure by the Vendor to provide a certificate of liability Insurance by February 15, 2012 will result in cancelation of acceptance to the Annual Capay Valley Almond Festival and forfeiture of booth fees.**
6. **The Chamber will not be liable** for refunds or any other liabilities whatsoever for the failure to fulfill this contract due to acts of God, public enemy, strikes, statutes, ordinances or any legal authority, or any other cause beyond the Chamber's control.
7. **All pertinent Fire Codes, laws, ordinances and regulations** pertaining to health, fire prevention and public safety shall be strictly obeyed. Nothing shall be nailed, stapled, taped or otherwise fixed to any community or private property.
8. **Vendor will be required** to have any and all business licenses, permits and requisite that are needed to operate his/her operation.
9. **Health Permits:** Packaged Food Vendors who provide food samples may be required to have a temporary food permit from Yolo County Environmental Health Department(530)666-8646. [www.yolocounty.org](http://www.yolocounty.org)
10. **Payment Terms:** Applicants must submit a check or money order reflecting the appropriate booth fees including the application/contract, required documentation and permits for booth space. Applications received without payment will not be considered. Checks will be deposited upon receipt. Jury notification will be by **February 15, 2012**. Rejected applicants will receive a 100% refund of booth fees with notice of rejection.
11. **Cancellation Policy:** Booth Fees are non-refundable, absolutely no refunds will be given. This is a RAIN or SHINE event and there will be no exceptions.
12. **This Contract:** constitutes the entire contract between parties and no waivers, modifications or amendments shall be valid unless written upon or attached hereto and shall be approved in writing by the Esparto Regional Chamber of Commerce.