

Application must be **COMPLETLEY** filled out and required documentation attached (see checklist below) to be considered for entry!!



**2012
FOOD
Non-Profit**

Annual Capay Valley Almond Festival

Application/Contract for Booth Space



Non-Profit Food Booth Vendor Information

Contact Name: _____

First

Last

Organization Name: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone:(_____) _____ Cell:(_____) _____ Fax:(_____) _____

Email: _____ Website: _____

***USE OF ALMONDS IN MENU FAVORED BUT NOT REQUIRED**

Type of Food (include menu with prices) : _____

***DUPLICATE MENU ITEMS ARE NOT ALLOWED; ONLY APPROVED ITEMS WILL BE ALLOWED TO BE SOLD AT THE EVENT. *ALMOND USE IN MENU FAVORED BUT NOT REQUIRED
NOTE:NO FIREARMS, WEAPONS, POPPERS, SILLY STRING, KNIVES, SWORDS OR ANYTHING RESEMBLING THE ABOVE MENTIONED FOR SALE OR DISPLAY.**

**ONE WEEK PRIOR TO THE EVENT, YOU WILL BE EMAILED A CONFIRMATION PACKET INCLUDING; PARKING INFO,
BOOTH LOCATION, LOAD-IN TIME & HELPFUL HINTS. BE CERTAIN YOUR EMAIL IS CORRECT!**

Booth Space Request: Standard food booth space is 10'x15'. Tents, Equipment (including *generators) and supplies are vendor's responsibility. (Mark your choice in the squares below and enter the dollar amount on the right)

Single Booth 10'x15' \$75

Double Booth 10'x15' \$150

I am enclosing the Total Amount Due for the Booth Fee listed above.....\$ _____

I am enclosing a deposit and the balance to be received by **February 15, 2012**.....\$ _____

Electricity is **NOT AVAILABLE**; *only whisper quiet generators are permitted
(please indicate whether you will be using a generator) **Balance Due \$** _____

Booth(s) paid in full will receive first priority in placement according to date of receipt

BOOTH FEES AND DEPOSITS ARE UNREFUNDABLE UNLESS WE REJECT YOUR APPLICATION

WATER HOOK-UPS ARE NOT AVAILABLE

REFUND POLICY: NO REFUNDS WILL BE ISSUED, ALMOND FESTIVAL WILL NOT BE RESCHEDULED A "RAIN OR SHINE EVENT" NO EXCEPTIONS

ALL FOOD VENDORS ARE RESPONSIBLE FOR ALL HEALTH DEPARTMENT PERMITTING & REQUIREMENTS

Contact Yolo County Environmental Health Dept. www.yolocounty.org or call (530) 666-8646 to obtain the [application](#) necessary for permit(s). Include a copy of these permits and current permit(s) your business holds with this application request.

Insurance: All booths are required to submit a certificate of insurance stating that your organization carries insurance and the **Esparto Regional Chamber of Commerce is listed as Additional Insured with limits of \$1,000,000 for Almond Festival, an event at Esparto Community Park on March 11th, 2012.** (Must have this text stated on it) Food Booths may have additional insurance requirements please check with your insurance agent.

Application Checklist:

- Application Form (signed)
- Booth Fee(s)
- 1,000,000 Liability Insurance Policy
- Festival menu with prices
- Health Department Permit(s)
- Proof of Non-Profit Tax Exempt Status
- *Self-addressed, stamped envelope (for jury notification)

PLEASE MAKE CHECKS PAYABLE TO: Esparto Regional Chamber of Commerce

**Please DO NOT postdate check. Check will be deposited upon receipt.*

I hereby apply for booth space in the 97th Annual Almond Festival on **Sunday, March 11th 2012**. I have read the rules (page2) governing the Almond Festival and agree to abide by these and all Festival rules. I understand that there are no refunds, rain checks or extended show dates due to inclement weather. I understand that there are no refunds for cancellations.

Applicant Signature: _____

Jury notification will be mailed with in 2 weeks of receipt of your application.

APPLICATION DEADLINE: POSTMARKED FEBRUARY 15, 2012

Mail Application Materials To: Esparto Regional Chamber of Commerce P.O. Box 194 Esparto, CA 95627
Email: espartonews@ymail.com Website: www.espartoregionalchamber.com Phone: 530.787.3242 Fax: 530.787.3373

Official Rules for Non-Profit Food Sales—97th Annual Capay Valley Almond Festival

1. The 97th Annual Almond Festival, will be presented by Esparto Regional Chamber of Commerce, the "Chamber", in the Esparto Community Park, 17001 Yolo Ave, Esparto, CA 95627 on **Sunday, March, 11th 2012 from 8:00am to 5:00pm.**
2. The Chamber agrees to provide a 10' x 10' booth to the Non-Profit Organization. It is the sole obligation of the Chamber to furnish an outdoor booth space. There are no refunds, rain checks or extended show dates due to inclement weather. The Chamber is not obligated to provide other services of any nature.
3. Non-Profit : agrees to occupy booth space as assigned, and to be open and staffed during all regular festival hours and to be completely set-up by 8am and vehicles removed from the area by 7:15am. Absolutely NO VEHICLES will be permitted around the park area after 7:15am. The morning of the event. Booth and all equipment must be removed no later than 6:30pm on Sunday, February 15, 2012
4. Only items that have been pre-approved by the Chamber will be allowed to be sold at the Non-Profit booths. Organization will be allowed to display a donation box at their booth. No overt solicitations please. Organization memberships may be sold at your booth along with tickets to your events. Please list these items on application for approval.
5. Non-Profit shall be liable for delivery, handling erection or removal of his/her own displays and equipment. All displays, equipment, merchandise and supplies must be contained within the assigned booth space. Only whisper quiet generators are allowed and must be indicated on your application. The grounds must be cleaned and returned to it's original state in and around your booth.
6. Insurance, must be supplied by the vendor stating Esparto Regional Chamber of Commerce is listed as Additional Insured with limits of \$1,000,000 for Almond Festival, an event at Esparto Community Park on **February 15, 2012** (Must have this text stated on it) and obtained at the Vendor's own expense. The Chamber assumes no risk and, by acceptance of this agreement, the Vendor expressly releases the Chamber and all of its representatives of and from any and all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of said booth space by Vendor, and agrees to hold and save the Chamber and its representatives harmless of any loss or damage by reason thereof.
7. The Chamber will not be liable for refunds or any other liabilities whatsoever for the failure to fulfill this contract due to acts of God, public enemy, strikes, statutes, ordinances or any legal authority, or any other cause beyond the Chamber's control.
8. All pertinent Fire Codes, laws, ordinances and regulations pertaining to health, fire prevention and public safety shall be strictly obeyed. Nothing shall be nailed, stapled, taped or otherwise fixed to any community or private property.
9. Vendor will be required to have any and all business licenses, permits and requisite that are needed to operate his/her operation.
10. Health Permits: Vendor is solely responsible for meeting all Health Department Requirements. And obtaining all permits. Packaged Food Vendors are also required to obtain a Health dept. permit. Call the Yolo County Environmental Health Department(530)666-8646 and provide copies of these permits along with application. www.yolocounty.org
11. Payment Terms: Applicants must submit a check or money order reflecting the appropriate booth fees including the application/contract, required documentation and permits for booth space. Applications received without payment will not be considered. Checks will be deposited upon receipt. Jury notification will be by **February 15, 2012** . Rejected applicants will receive a 100% refund of booth fees with notice of rejection.
12. Cancellation Policy: Booth Fees are non-refundable, absolutely no refunds will be given. This is a RAIN or SHINE event and there will be no exceptions.
13. Non-Profit agrees: to obtain written permission from the Chamber prior to using the Esparto Regional Chamber logo, Almond Festival Logo, or any photos/art from the Esparto Regional Chamber of Commerce website in connection with the business.
14. Non-Profit agrees: to allow the Chamber to use their photos and application materials for promotional purposes.
15. This Contract: constitutes the entire contract between parties and no waivers, modifications or amendments shall be valid unless written upon or attached hereto and shall be approved in writing by the Esparto Regional Chamber of Commerce.